

# **MS WING FRO ABBREVIATED CHECKLIST**

1 August 2004

**NOTE:** A Flight Release Officer (FRO) is **NOT** a dispatcher. An FRO is expected to be able to rely upon information provided verbally from the PIC and to use his/her best judgment considering weather, aircraft, mission, and pilot in releasing a flight.

1. Flight is for authorized purpose. CAP Corporate aircraft if possible.
2. Confirm talking to Pilot In Command.
3. Mission Number (if any) and Flight Mission Symbol. PIC on CAP-USAF preapproval listing for A6, B12 (get Profile Number), and B17 (F5 or F91).
4. PIC certify eligibility of any proposed crewmember or passenger.
  - CAP personnel: current members, have membership cards, in proper uniform.
  - NonCAP personnel: meet criteria, complete CAPF 9 (leave copy at airport).
5. PIC carrying Pilot License and current Medical Certificate.
6. PIC qualified (CAPF 5) in type aircraft, qualified for mission.
7. PIC currency: (SER: flew min 1 hour previous calendar month) (Carry others: 3 T/O & Land last 90 days) (Night: 3 night T/O & Land last 90 days) (Instrument).
8. Sufficient Crew Rest and Crew Duty Day.
9. FAA Flight Plan (except for flights where CAPF 84 or CAPF 104 is required).
10. Review "I'M SAFE".
11. Prior to flight: partly complete CAPF 99.
12. After flight: record total flight hours and complete CAPF 99.